

**Regional Service Commission 11 – Board of Directors Meeting  
Minutes of December 4, 2018  
860 Prospect Street**

**In attendance:**

Judy Wilson-Shee, Mayor of New Maryland	Dale Mowry, Mayor of Tracy	Carson Atkinson, Mayor of Chipman
Peter Morrison, LSD Director	*Bev Forbes, Mayor of Millville	Ian Kitchen, Mayor of Nackawic
Steven Hicks, Deputy Mayor of Fredericton	Debby Peck, LSD Director	Mike Blaney, Mayor of Gagetown
Dave Morrison, Acting Mayor of Hanwell	Robert Powell, Mayor of Oromocto	Leo Kolijn, LSD Director
Blair Cummings, Mayor of Cambridge-Narrows	Mike Chamberlain, LSD Director	Mark Foreman, Mayor of Stanley
John Bigger, Mayor of Fredericton Junction		

*\*participated by telephone*

**1. Call to Order**

Chair, Judy Wilson-Shee called the meeting to order at 6:30 pm.

**2. Attendance**

Attendance was taken.

**3. Approval of Agenda**

**ON MOTION BY Carson Atkinson, seconded by Robert Powell, the Board approve the agenda of December 4, 2018. MOTION CARRIED UNANIMOUSLY**

**ON MOTION BY Peter Morrison, seconded by Mike Blaney, an update on the power generation be added to the agenda as 7 c. MOTION CARRIED ON DIVISION**

The votes were recorded as follows:

VOTES FOR		VOTES AGAINST
Judy Wilson-Shee	Mike Blaney	Robert Powell
Blair Cummings	Dale Mowry	
Ian Kitchen	Bev Forbes	
Steven Hicks	Carson Atkinson	
Dave Morrison	John Bigger	
Mark Foreman	Debby Peck	
Mike Chamberlain	Peter Morrison	

*Leo Kolijn was not present for this vote.*

**4. Conflict of Interest Disclosure**

There were no conflicts of interest declared.

**5. Adoption of Minutes – November 6, 2018**

**ON MOTION BY Debby Peck, seconded by Dale Mowry, the Board approve the minutes of November 6, 2018. MOTION CARRIED UNANIMOUSLY**

**6. Committee Reports**

**a. Governance Committee**

**ON MOTION BY Carson Atkinson, seconded by Debby Peck, the Board receive the Governance Committee Report dated December 4, 2018. MOTION CARRIED UNANIMOUSLY**

**7. Departmental / Staff Reports**

**a. Staff Report – Regional Profile**

Don Fitzgerald presented the staff report on the Regional Profile that was included in the board package. Kelly distributed a copy of the Regional Profile to all directors present.

**b. Planning & Development 2018**

Stephen McAlinden gave a presentation on Planning & Development 2018 which was included in the board package.

**c. Power Generation - Update**

Brett McCrea advised the Board that in November there has been an increase in both the quantity and quality of gas produced by the landfill; however, one of the engines has been off line undergoing its 40,000 hour refit.

He further stated that the landfill's gas consultant had tendered a draft copy of their report on optimizing the landfill's gas collection system. While there is still work to be done to finalize the report it is apparent at this time that the most significant recommendation will be a transition towards a system that relies more on vertical rather than horizontal wells. Staff is working with the consultant to finalize the report and design recommendations.

**8. Resolutions – 2019 Meeting Dates**

**Resolution:** BE IT RESOLVED that pursuant to Section 5.2 of the Regional Service Commission 11 Procedural By-Law, that the meetings of the Board of Directors for 2019 be as follows:

<b>2019</b>	
<b>February 5</b>	<b>RSC 11 office – 860 Prospect St</b>
<b>March 5</b>	<b>RSC 11 office – 860 Prospect St</b>
<b>April 2</b>	<b>RSC 11 office – 860 Prospect St</b>
<b>May 7</b>	<b>RSC 11 office – 860 Prospect St</b>
<b>June 4</b>	<b>RSC 11 office – 860 Prospect St</b>
<b>September 5 (Thursday)</b>	<b>RSC 11 office – 860 Prospect St</b>
<b>October 1</b>	<b>RSC 11 office – 860 Prospect St</b>
<b>November 5</b>	<b>RSC 11 office – 860 Prospect St</b>
<b>December 3</b>	<b>RSC 11 office – 860 Prospect St</b>

ON MOTION BY Mike Chamberlain, seconded by Mark Foreman.

MOTION CARRIED UNANIMOUSLY

**9. Closed session**

ON MOTION BY Mark Foreman, seconded by Ian Kitchen, the Board moved into closed session.

MOTION CARRIED UNANIMOUSLY

ON MOTION BY Carson Atkinson, seconded by Peter Morrison, the Board came out of closed session.

MOTION CARRIED UNANIMOUSLY

**10. Adjournment**

ON MOTION BY Mike Blaney, seconded by Robert Powell, the board meeting adjourned at 7:22 pm.

Minutes recorded by Wendy Constable.